

TOWN OF WALLACE
MONTHLY TOWN COUNCIL MEETING
June 11, 2020
7:00 pm

The Wallace Town Council held its regularly scheduled monthly meeting at the Wallace Women's Club at 216 NE Railroad Street.

The following Governing Body members were present:

Charles C. Farrior, Jr., Mayor

Council Member/Mayor Pro-Tem Wannetta Carlton

Council Member Frank Brinkley

Council Member Francisco Rivas-Diaz

Council Member Jason Wells

The following member of the Governing Body was absent:

Council Member Jeff Carter

Also Present were:

Larry Bergman, Town Manager	Anna Heath, Town Attorney
Jackie Nicholson, Town Clerk	B.S. Futrell
Jimmy Crayton, Police Chief	Felix Herring
Brent Dean, Public Services Director	Joseph Merritt
Rod Fritz, Planning Director	Marshall N. Williams, Sr.

Mayor Charley Farrior called the regular meeting to order with a quorum of the governing body members present and the invocation was given by Council Member Jason Wells.

The Pledge of Allegiance was recited.

Presentations

None

Adoption of the Agenda

Mayor Farrior called for discussion of the agenda. He asked that an item be added under old business for financing two (2) police vehicles. Council Member Wells made a motion to adopt the

agenda with that addition which was seconded by Council Member Frank Brinkley and approved by unanimous vote.

Public Comment Period

Marshall Williams spoke to the Council regarding a yard sign for his business. He operates a cleaning business from his home and he has signs for his business in his yard that. *He quoted an ordinance specific to signs* and said that he believed the signs he had were allowed. He asked the Council to consider allowing these types of signs.

B.S. Futrell said he would not comment on the signs since Mr. Williams had addressed that. He spoke to the Council about the log trucks parked on Railroad St. blocking visibility at the intersections.

Felix Herring spoke to the Council about his building on Main Street. He did not have any figures for repair to the roof but said he was in the process of getting them.

Joseph Merritt asked why the library was still closed. Mayor Farrior said that they are serving patrons as best they can with curb side pick up of and by appointment.

Consent agenda

Minutes from the May 14, 2020 monthly meeting, and the May 28, 2020 continued meeting

Mayor Farrior called for discussion of the minutes. Council Member Wells made a motion to approve the minutes as amended which was seconded by Council Member Wanneta Carlton and approved by unanimous vote.

Tax Report

Town Manager Larry Bergman presented the Tax Report for the period ending June 11, 2020. Manager Bergman said that top ten (10) delinquencies are in the process with Zaccheus. Tax Administrator Chris Martin has made a list of the next fifteen (15). The consensus of the Council is to send the next 15 to Zaccheus. \$3,201.82 has been collected from payment plans.

Tax Releases

There were no tax releases presented.

Budget Amendments

Manager Bergman asked for approval of two (2) budget amendments #19 and #20. Number 19 is to balance some lines before the end of the year and # 20 is for the \$75,000 that was saved on the Campbell Center project.

Council Member Francisco Rivas-Diaz made a motion to approve budget amendment #19 which was seconded by Council Member Brinkley and approved by unanimous vote.

Council Member Carlton made a motion to approve budget amendment #20. The motion was seconded by Council Member Wells and approved by unanimous vote.

PUBLIC HEARING

Fiscal Year 2020-2021 budget

Council Member Brinkley made a motion to open a public hearing to receive comments regarding the FY 2020-2021 budget which was seconded by Council Member Wells and approved by unanimous vote.

Town Manager Larry Bergman presented the FY 2020-21 budget. Manager Bergman said that the proposed budget estimates little to no growth in property tax revenues, keeping the ad valorem tax rate at \$0.62/\$100, and a decrease in sales tax revenues. An increase in water and sewer fees, based on a rate study, the most recent Audit, and information obtained from the NC Water and Wastewater Dashboard, in order to afford infrastructure improvements and potential capital needs. The proposed budget includes a strategy to preserve and grow the fund balance, continue street paving/maintenance and sidewalks. It also includes a three-percent (3%) COLA for nine (9) months. The Council discussed the increase in water and sewer rates and considered increasing the out-of-town rates a bit more. They directed the manager to change the variable rate (per 1,000 gallons) to equal 1.78% of the in-town rate and leave the base charge as proposed.

Council Member Wells made a motion to close the public hearing. The motion was seconded by Council Member Brinkley and approved by unanimous vote.

Council Member Wells made a motion to adopt the proposed budget with changes to the fee schedule as discussed which was seconded by Council Member Carlton and approved by unanimous vote.

Old Business

Accept Financing Terms for Purchasing Police Vehicles and Adopt Resolution

Manager Bergman said the vehicles will be ready on June 20. Three financing proposals were received with the Finance Director recommending accepting the proposal from Truist Bank. He added there is no penalty for early payoff and one vehicle will be expensed in the FY 2019-20 year and one in FY 2020-21.

Council Member Wells made a motion accept the financing proposal from Truist Bank as recommended and adopt a Resolution Approving Financing Terms in the amount of \$98,106.56 at an interest rate of one point four five percent (1.45%) for three (3) years. The motion was seconded by Council Member Brinkley and approved by unanimous vote.

New Business

Amendment to Code of Ordinances Chapter 96: Nuisances

Manager Bergman stated that this matter was discussed at the May 14 meeting and he drafted a nuisance based ordinance amendment and permit application to regulate roadside vendor/itinerant merchants as directed by Council. The ordinance does not address food trucks. The permit is good for thirty (30) days and can be renewed two (2) times. Town Attorney Anna Heath said she had reviewed it and made some grammatical changes but nothing substantive. The Council discussed the matter and indicated the permit process should move more quickly, added the requirement of a sales tax number and reduced the permit fee for renewal. Attorney Heath made the changes and read it to the Council.

Council Member Wells made a motion to amend the Town of Wallace Code of Ordinances Chapter 96: Nuisances adding the section entitled Itinerant Merchants, Salesmen, Promoters, Peddlers, and Beggars as discussed which was seconded by Council Member Carlton and approved by unanimous vote.

Amendment to Code of Ordinances Chapter 73: Schedule III Stop Signs

Manager Bergman said that this item had also been discussed at the May 14 meeting. He presented the ordinance amendment which added four (4) intersections to Schedule III. Stop Signs: S. Graham and E. Hall St., Currie St. and E. Hall St., Currie St. and Old Wilmington Rd. and S. Teachey Rd. and Old Wilmington Rd.

Council Member Rivas-Diaz made a motion to approve this amendment. The motion was seconded by Council Member Wells and approved by unanimous vote.

Establish Public Hearing for Loan/Grant Assistance From USDA

Manager Bergman asked the Council to establish a public hearing for the next regular Council meeting for USDA grant/loan assistance to purchase fire apparatus.

Council Member Wells made a motion to establish a public hearing after 7:00 pm on Thursday, July 9, 2020 to receive public input on a grant/loan from USDA. The motion was seconded by Council Member Brinkley and approved by unanimous vote.

Financial Reports

Manager Bergman presented the financial reports and said that May sales tax still increased over last year and that the Governor's Executive Order has affected utility collections.

Hurricane Reports

Manager Bergman briefly discussed the reports.

Council Reports

Council Member Carlton thanked and praised Chief Crayton for the community prayer last Thursday and the way in which the protest and march was handled by the Wallace Police Department. Council Members Wells, Brinkley and Rivas-Diaz and Mayor Farrior concurred.

Council Member Brinkley said that the Little Mint looks a lot better and asked about Carol C and the mobile home parks. Planning Director Rod Fritz said there is some forward progress and he is working on a plan for compliance with the Town's ordinance and prevent further non-compliance.

Mayor's Report

Mayor Farrior indicated that the Council should meet again this month. The Council agreed to continue the meeting until June 25 at 6:00 pm.

Mayor Farrior said he heard from Carrie Shields, Duplin County Economic Development that Project Boro is not looking good, the Nichols building has been looked at and Stevcoknit has been promoted for future projects.

Mayor Farrior asked about pot hole repairs and utility cuts. Public Services Director Brent Dean said they were trying to work on them as they come up and due to the cost for staging the utility cuts are usually done when there are several.

Department Head Reports

Jimmy Crayton, Police Chief, said he was happy to get behind the protest and march. Chief said he has posted an extra officer downtown and at Walmart. He informed the Council that Brittany Hall has resigned to go work for the Sherriff's office and he has recruiting trips scheduled for Brunswick and Pitt Community College BLET programs.

Brent Dean, Public Services Director, reported that the inmate program is still on hold and don't know when it will resume. A major stormdrainage project is in progress to abandon a line and reroute it, the lift station mitigation project is going out for bids and the new wells are in the State's hands right now. The WWTP is 100% operational and we got 9" of rain in May.

Jackie Nicholson, Town Clerk, asked who would be attending the DCMA (Duplin County Municipal Association) meeting next week and briefly reported on the new website.

Rod Fritz, Planning Director, said that zoning permits have not slowed down based on the number of zoning permits issued so far this year. Mr. Fritz reported that he is gathering information for replacing the deck at the depot.

Fire Department, Council Member Wells stated that the sole focus of the department is preparing for the ISO inspection in August.

Town Manager's Report

Manager Bergman said that he had sent his update and would answer any questions from the Council

With there being no other business to discuss at this time, Council Member Wells made a motion to continue the meeting on June 25, 2020 at 6:00 pm in the Council Chambers at Town Hall. The motion was seconded by Council Member Brinkley and approved by unanimous vote.

Respectfully submitted,

Charles C. Farrior, Jr., Mayor

Jacqueline Nicholson, CMC, NCCMC
Town Clerk

**TOWN OF WALLACE
BUDGET ORDINANCE AMENDMENT #19
BATCH 32931
FOR BUDGET 2019-2020**

BE IT ORDAINED by the Town Council of the Town of Wallace, North Carolina the following amendments be made to the budget for the fiscal year ending June 30, 2020:			
Section I:	General Fund		
<u>Revenues:</u>			
Account Number	Account Description	Decrease	Increase
10-3010-035	Motor Vehicle Tax		\$4,156.00
Section II:			
<u>Expenditures:</u>			
Account Number	Account Description	Increase	Decrease
10-5000-110	Phone/Wireless	\$550.00	
10-5000-150	Maint/Repair Facilities	\$210.00	
10-5000-170	Maint/Repair Vehicles	\$20.00	
10-5000-315	Fuel	\$35.00	
10-5000-330	Department Supplies	\$175.00	
10-5300-160	Maint/Repair Equipment	\$940.00	
10-5300-530	Dues and Subscriptions	\$43.00	
10-5600-360	Uniforms	\$180.00	
10-6200-110	Phone/Wireless	\$1,102.00	
10-6300-530	Dues and Subscriptions	\$60.00	
10-6400-110	Telephone (Depot Alarm)	\$300.00	
10-6600-140	Travel, Meetings, Seminars	\$30.00	
10-6600-330	Department Supplies	\$511.00	
	General Fund Totals	\$4,156.00	\$4,156.00
Section III	Water & Sewer Fund		
<u>Expenditures</u>			
Account Number	Account Description	Increase	Decrease
30-8200-150	Sewer System Maintenance		\$22,802.00
30-8200-170	Maint/Repair Vehicles	\$19,500.00	
30-6600-082	Professional Services	\$1,945.00	
30-6600-330	Department Supplies	\$640.00	
30-6600-450	Contracted Services	\$119.00	
30-8200-023	Overtime	\$598.00	
	Water & Sewer Fund Totals	\$22,802.00	\$22,802.00
	Grand Total	\$26,958.00	\$26,958.00

Section VI: **Copy to Finance Director:**

Copies of this budget amendment shall be delivered to the Finance Director for their direction in the disbursement of funds:

Adopted this the 11th day of June, 2020

Attest: _____

Jacqueline Nicholson, Town Clerk

Charles C. Farrior, Jr., Mayor

**TOWN OF WALLACE
BUDGET ORDINANCE AMENDMENT #20
BATCH 33040
FOR BUDGET 2019-2020**

BE IT ORDAINED by the Town Council of the Town of Wallace, North Carolina the following amendments be made to the budget for the fiscal year ending June 30, 2020:			
Section I:	General Fund		
<u>Revenues</u>			
Account Number	Account Description	Decrease	Increase
10-3010-035	Motor Vehicle Tax		\$10,787.00
10-3290-010	Invested Interest – General Fund		\$2,500.00
10-3350-016	Insurance Proceeds		\$3,072.00
10-3450-000	Sales Tax – Article 39		\$1,000.00
10-3450-010	Sales Tax – Article 40		\$1,000.00
10-3450-040	Sales Tax – Article 42		\$325.00
10-3450-050	Hold Harmless		\$325.00
10-3450-060	Solid Waste Disposal		\$400.00
10-3470-010	ABC Net Revenues – General Fund		\$6,905.00
10-3470-020	ABC Net Revenues – Police		\$3,000.00
10-3650-804	Loan Proceeds-WPR Campbell Ctr	\$75,000.00	
Section II:	General Fund		
<u>Expenditures</u>			
Account Number	Account Description	Increase	Decrease
10-4100-080	Professional Services – Legal	\$2,550.00	
10-4100-530	Dues and Subscriptions	\$991.00	
10-5000-020	Salaries – Building	\$5,830.00	
10-5000-050	FICA Taxes	\$390.00	
10-5000-070	Retirement	\$480.00	
10-5000-330	Department Supplies	\$75.00	
10-5000-360	Uniforms – Building	\$300.00	
10-5100-160	Maint/Repair Equipment	\$800.00	
10-5100-170	Maint/Repair Vehicles	\$1,500.00	
10-5100-802	Police Vehicles Principal		\$772.00
10-5100-803	Police Vehicles – Interest	\$772.00	
10-5300-160	Maint/Repair Equipment	\$71.00	
10-5300-180	Maint/Repair Facilities	\$644.00	
10-5300-540	General Insurance	\$16,500.00	
10-5600-023	Overtime	\$93.00	
10-5600-540	General Insurance		\$9,035.00
10-5800-450	Tipping & Disposal Fees	\$175.00	

10-6200-720	Capital Outlay – Improvements		\$75,000.00
10-6600-450	Contracted Services	\$4,450.00	
10-6600-575	Credit Card Fees	\$3,500.00	
	General Fund Totals	\$114,121	\$114,121.00
Section III:	Water & Sewer Fund		
<u>Expenditures:</u>			
Account Number	Account Description	Increase	Decrease
30-3590-025	Sewer Revenue – Duplin County		\$3,342.00
30-3830-000	Sale of Fixed Assets		\$9,731.00
30-6600-080	Professional Services – Legal	\$2,000.00	
30-6600-115	Postage	\$50.00	
30-6600-450	Contracted Services	\$6,110.00	
30-6600-530	Dues and Subscriptions	\$2,222.00	
30-6600-575	Credit Card Fees	\$5,500.00	
30-8100-023	Overtime	\$305.00	
30-8100-150	Water System Maintenance		\$3,883.00
30-8100-530	Dues and Subscriptions	\$34.00	
30-8200-023	Overtime	\$707.00	
30-8200-530	Dues and Subscriptions	\$28.00	
	Water & Sewer Fund Totals	\$16,956.00	\$16,956.00
	Grand Total	\$131,077.00	\$131,077.00

Section VI: Copy to Finance Director:

Copies of this budget amendment shall be delivered to the Finance Director for their direction in the disbursement of funds:

Adopted this the 11th day of June, 2020

Attest: _____
Jacqueline Nicholson, Town Clerk

Charles C. Farrior, Jr., Mayor